

ONEIDA VILAS TRANSIT COMMISSION

February 22, 2024

MINUTES

Attendance: Present Marvin Anderson, Holly Tomlanovich, Richard Logan, Fred Radtke (via Zoom), Dawn Winquist (via Zoom), Billy Fried (via Zoom) and Connor Showalter (via Zoom). Absent Anthony Rio. Others present Transit Manager Barbara Newman and Sue Richmond Director ADRC of Vilas County.

Called to order by Chairman Anderson at 9:00 A.M. at Vilas County Courthouse, Conference Room B at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 7 Of 8 Members present.

APPROVAL OF MINUTES from December 21, 2023. Motion by Logan. Second Anderson. All Ayes. Approval of the Minutes from January 26, 2024. Motion by Anderson. Second by Logan All Ayes.

APPROVAL OF AGENDA: Motion by Showalter. Second by Logan. All Ayes.

PUBLIC COMMENTS: None.

Discussion and possible action on Building Committee: Logan explained when it comes time to select the company doing the study on Oneida Vilas Transit Commission (OVTC), building need, a special meeting may have to be held to finalize the selection.

Discussion and possible action on Architectural and Engineer Grant and Need Assessment Grant: No action on this item.

Discussion and possible action on Veteran Fares: Bay Area Rural Transit had a poll of other transit systems. Five of the nineteen respondents have a reduced rate for veterans. Newman thought veterans should be honored with a reduced rate. Tomlanovich mentions that Vilas County offers reduced rates for veterans at parks, boat landings and other sites. Board members wondered if OVTC's regular fares weren't a discount enough because OVTC mostly serves the elderly and disable. Richmond thought it might be a good idea to have a discounted fare, but wondered about the logistics of identifying riders who might be veterans. It was decided that this item should be put on the agenda for next month to give board members time to consider it.

Discussion and possible action on J1 riders: This item was mentioned at another meeting as an item for a future meeting. OVTC may be able to help workers and the business they work at by organizing a route within our normal working hours. OVTC has D.O.T. approval and was looking to the board for directions. Tomlanovich, motioned that the Transit Manager move forward investigating the need in 2024. Tomlanovich Amended the original motion to include 2025. Logan second. All Ayes.

Discussion and possible action on the 3611 Highway 47 lease: Newman reported in January that the rent for the 3611 site was going from \$1250.00 to \$1700.00. That amount was not budgeted. It was

suggested that the lease be changed to an 18-month lease, the landlord was agreeable to that. OVTC starting in May will have a lease that will go to October 2025. The 18-month lease will help for budgeting purposes. Tomlanovich wondered if there was a part of the lease where the landlord had to give notice when rent would go up. Newman answered there is a 90-day notice.

Discussion and possible action on Budget overview through January: Most of the bills received in January were from December. There is a half month payroll which means December had three payrolls.

Discussion and possible action on paid vouchers: Newman highlighted a few of the expenses on January Voucher, O'Reilly being one and the also includes OVTC part of the Wisconsin Public Service bill and Kwik Trip. Newman answered a question regarding a line item on February Voucher there were no other commits. Motion by Radtke to accept the vouchers. Second by Tomlanovich. All Ayes.

Discussion and possible action on the Transit Manager's additional vacation request: A spreadsheet was provided as a comparison as to how Oneida County, Vilas County, The City of Merrill and BART award Paid Time Off. There was also a discussion on exempt employees and non-exempt employees. The Transit Manager is the only exempt employee. The discussion then settled on what action should be taken for the Transit Manager. Radtke motion to table this item until next month where it should be brought up in closed session. That motion died do to lack of a second. Fried made a motion that The Transit Manager be increased from 15 PTO Days to 22 Days. Second by Winqvist. Six Ayes. Radtke Nay. Showalter moved that OVTC amend the main motion by substituting exempt for Transit Manager. Winqvist second. 6 Ayes. Radtke Nay. The motion is that exempt employees paid time off will increase from 15 days to 22 days. 6 Ayes. Radtke Nay.

Letters and Communications: Anderson believes that the Managers of the ADRC's should be voting members, because of financial, operational and support given to OVTC. It was also shared that two Lakeland riders voiced their appreciation for the services OVTC provides.

Items for future Agendas Veteran fares, J1 routes, Charter Changes, PTO for non-exempt and late in the day meetings.

Next meeting: March 28, 2024. 9A.M. Vilas County Courthouse.

Adjourn: 10:20 A.M.